

Cabinet

Tuesday, 4 June 2024 at 5.15 pm
Phoenix Chamber, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 2 July 2024 at 5.15 pm

Please Note: This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be hybrid and an audio recording made and published on the website after the meeting.

[To join the meeting online, click here](#)

Meeting ID: 359 444 171 22
Passcode: NpoKiA

Membership

L Taylor	Leader of the Council
S J Clist	Deputy Leader & Cabinet Member for Housing & Property Services
J Lock	Deputy Leader & Cabinet Member for Working Environment
N Bradshaw	Cabinet Member for Climate Change
J Buczkowski	Cabinet Member for Finance
G DuChesne	Cabinet Member for Community and Parish Engagement
S Keable	Cabinet Member for Planning and Economic Regeneration
J Wright	Cabinet Member for Environment & Services
D Wulff	Cabinet Member for Community & Leisure

A G E N D A

1. **Apologies**
To receive any apologies for absence.
2. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declarations of Interest under the Code of Conduct**
To record any interests on agenda matters.
4. **Minutes of the Previous Meeting** (*Pages 5 - 28*)
To consider whether to approve the minutes as a correct record of the meeting held 2 April 2024.
5. **Draft Corporate Plan** (*Pages 29 - 68*)
To receive a report on the draft new Corporate Plan from the Chief Executive and Performance and Improvements Manager.
6. **Access to Phoenix House for Vulnerable Customers** (*Pages 69 - 78*)
To receive a report from the Head of Digital Transformation and Customer Engagement on the Access to Phoenix House for Vulnerable Customers.
7. **Complaints Policy** (*Pages 79 - 98*)
To receive a report from the Head of Digital Transformation and Customer Engagement on the Complaints Policy.
8. **Corporate Health and Safety Policy** (*Pages 99 - 108*)
To receive a report from the Operations Manager People Services on Corporate Health and Safety Policy.
9. **Cullompton Infrastructure** (*Pages 109 - 124*)
To receive a report from the Director of Place and Economy and the Strategic Manager Growth, Economy & Delivery on the Cullompton Infrastructure.
10. **Safeguarding Policy** (*Pages 125 - 160*)
To receive a report from the Head of Housing and Health on the Safeguarding Policy.
11. **Council Productivity Plan** (*Pages 161 - 174*)
To receive a report from the Deputy Chief Executive (S151) on the Council Productivity Plan.

12. **Grand Western Canal Conservation Area Appraisal** (*Pages 175 - 262*)
To receive a report from the Director of Place and Economy on the Grand Western Canal Conservation Area Appraisal.
13. **Annual Treasury outturn report 23/24** (*Pages 263 - 278*)
To receive a report from the Deputy Chief Executive (S151) on the Annual Treasury outturn report 2023/2024.
14. **2023/24 Revenue and Capital Outturn report** (*Pages 279 - 334*)
To receive a report from the Deputy Chief Executive (S151) on the 2023/24 Revenue and Capital Outturn report.
15. **Award of the Office, Market and Leisure Cleaning Contract** (*Pages 335 - 342*)
To receive a report on the Award of the Office, Market and Leisure Cleaning Contract.
16. **Leisure Management System (LMS)** (*Pages 343 - 350*)
To receive a report from Head of Revenue, Benefits and Leisure on Leisure Management System.
17. **Notification of Key Decisions** (*Pages 351 - 364*)
To note the contents of the Forward Plan.
18. **The next scheduled meeting date**
To confirm the next Cabinet meeting date.

Stephen Walford
Chief Executive
Friday, 24 May 2024

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. Residents, electors or business rate payers of the District wishing to raise a question under public question time are asked to provide their written questions to the Democratic Services team by 5pm three clear working days before the meeting to ensure that a response is received at the meeting to the written question. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions and/or statements at a meeting which concerns the Council's powers / duties or which otherwise affects the District at Full Council.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Laura Woon on: lwoon@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.